

Waco Bicycle Club Bylaws

Revised December 2019

Article 1. Offices

The name of the organization shall be Waco Bicycle Club (WBC). The WBC shall maintain in the state of Texas and have a mailing address **PO Box 503, Waco, TX 76706** and a website [Waco Bicycle Club](#). Additionally, it shall, so long as they are effective, Facebook account [Waco Bicycle Club - Home](#), Twitter account: [Waco Bicycle Club \(@WacoBikeClub\)](#), and Instagram account, [@waco_bicycle_club • Instagram photos and videos](#).

Article II. Purpose

Our mission is to promote the love of cycling, cycling safety, and cycling acceptance within McLennan County.

Article III . Membership

Section 1 Members

Membership is open to anyone and can be accomplished by completing a membership form and paying the annual dues.

Section 2. Annual Dues

Club dues are determined in the following fashion. The WBC Board—consisting of the President, Vice President, and the Treasurer—shall propose a fee structure, which shall be established upon approval of a 2/3 majority of members present at voting time. As of September 2016, the membership dues for both individuals and families are \$20/year.

Section 3 Meetings

Meeting dates and times will be established by the Board and posted in a timely manner to the membership. An annual board meeting will be held once a year (customarily each December) – site, date, and time to be determined by the officers.

Section 4 Resigning

Members may cease being a participant of WBC by indicating their desire to resign in a dated letter delivered to any officer of the WBC or by choosing not to renew their membership. No refunds of dues, fees, deposits, or payment on equipment, uniforms, etc. will be issued upon resignation.

Article IV Officers

Section 1 General Powers

The officers have the general power to manage and control the affairs and property of the WBC and shall have the full power, by membership 2/3 majority vote, to adopt rules and regulations.

Section 2. Officers

The officers of the WBC shall include a President, a Vice-President: Programs and Education, Vice President: Membership, Secretary and Treasurer. These officers serve as the Board of Directors for the organization along with appointed members at large.

2a. President shall be the principal executive officer of the organization and primary representative to the community, and in general supervise and control the business and affairs of the Waco Bicycle Club.

2b. Vice President: Programs and Education shall, in the event of the death, resignation, or removal of the President, shall assume the office of President until a successor is elected by majority vote of the membership at a voting meeting. The Vice President: Programs and Education will plan during the quarterly meetings a program of interest to members. Otherwise, the Vice President: Programs and Education will perform all other duties as may be assigned by the president.

2c. Vice President: Membership shall maintain the membership list monthly. The Vice President: Membership will also perform all other duties as may be assigned by the president.

2d. Secretary shall record the minutes of the meetings of both the general monthly meetings and Officers meetings and see that all notices are duly given in accordance with the bylaws, as well as any other duties assigned by the President.

2e. Treasurer shall be responsible for tracking all funds and securities of the WBC, normally receive and give receipts for monies due and payable to WBC, and deposit all

such monies in the name of WBC in such banks, trust companies or other depositories as selected in accordance with the bylaws, and perform other duties as assigned by the president. The treasurer shall keep and provide detailed accounting records and present them as requested by the WBC membership.

2f. Members at Large are appointed at the discretion of the president to accomplish certain tasks or goals.

Section 3 Elections and Terms of Office

The officers of WBC shall be elected by a majority vote of the members present at the annual December meeting. Each officer will hold office for one year beginning January 1st, and thereafter until his/her successor is duly elected and qualified.

Section 4. Resignation and Removal

Any officer may resign at any time. Any officer may be removed upon two-thirds majority vote of the WBC members whenever in its judgment the best interest of WBC would be thereby served.

Section 5. Vacancies

A vacancy in any office because of death, resignation, or removal may be filled by remaining officers for the unexpired portion of the term.

Section 6. Annual and Regular Meetings

The officers shall hold an annual meeting in January of each year followed by regular quarterly meetings at such time and place as agreed upon by the officers.

Section 7. Special Meetings

Special meetings of the officers may be called at the request of the president or any two officers. Such a meeting should be held at a reasonable date, hour, and place as determined by the person or persons requesting the meeting. Reasonable notice of special meetings is expected.

Section 8. Quorum

A quorum shall consist of a simple majority of the officers.

Section 9. Manner of Acting

Except where otherwise indicated in these bylaws, the act of a simple majority of the officers present at a meeting at which a quorum is present shall be the act of the officers.

Section 10. Compensation.

Officers shall not receive any salaries for their services, but may be reimbursed for any reasonable expenses

Article IV Committees

Section 1. Purposes

WBC Officers may establish any number of committees by simple majority of a quorum to assist in the performance of its duties as it considers appropriate. Committee members shall be appointed and/or removed by WBC officers and agree to abide by the current bylaws and purpose of the committee.

Article V Contracts, Checks, Deposits, and Funds

Section 1. Contracts

The president may enter into a contract or execute/deliver a document on behalf of the Waco Bicycle Club.

Section 2. Checks, Drafts, and Similar Documents

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of WBC shall be signed by treasurer and/ or other designee approved by a simple majority of a quorum of the officers.

Section 3. Deposits

All funds of the WBC shall be deposited in the bank designated by a simple majority of all the officers.

Section 4. Gifts and Contributions

The officers may accept on behalf of the WBC any contribution, gift, bequest or devise for the purposes of WBC.

Article VI Books and Records

The Waco Bicycle Club shall keep correct and complete books and records of account and also keep minutes of proceedings of the officers and committees.

Article VII Fiscal Year

The fiscal year of the Waco Bicycle Club shall begin on the first day of January and end on the last day of December each year.

Article VIII Bylaw Amendments

These bylaws may be amended or repealed and new bylaws may be adopted by the affirmative vote of 2/3 of the members present at any regular or special meeting, provided at least 10 days written notice is given to WBC members of intention to alter, amend, repeal, or adopt bylaws at such a meeting.

Article IX Dissolution

The WBC may be dissolved as an organization by resolution adopted by a 2/3 majority of the membership present at a specially called meeting at which a quorum of WBC officers are present.